



**Weathersfield Service Group
Manager's Report
December 14, 2012**

Financials

All financials are posted on the community website. As a reminder, Suzanne is able to finalize all financial reporting on, or very near, the 20th of each month. Once done, she shares with Bob. Once Bob approves, we post on the web. When Board meetings happen prior to the 15th of any month it is nearly impossible to have the financials posted on the community website for that prior month.

Work Orders

Since November 30th we opened 1 new work order & closed 4 work orders.

Landscaping

The crew at Ruppert Landscape completed scheduled landscaping enhancement projects. Several other projects have been discussed & estimates for these will be presented at the December Board meeting. The vacuum truck is being used to remove leaves one close at a time.

Next, two more dead trees will be removed.

Next, Jon Hanna will complete the work he started last spring to thin the crepes & address other tree pruning issues before the end of the year.

A letter describing the process for addressing community landscaping & other issues was mailed to all owners & hand-delivered to tenants.

Holidays

The Berkeley office will be closed December 20th through January 1st.