

## WEATHERSFIELD SERVICE GROUP VI

### BOARD MEETING MINUTES – JANUARY 17, 2014

- ⤴ President Rik Gervais called the meeting to order at 10AM. Present: Directors Doug McAllister, Cate Loveland, Alan Levine and Warren Ort, Treasurer /Secretary Bob Kelley. Peggy Akers represented Berkeley.
- ⤴ The minutes of the November 1, 2013 owners' annual meeting, and the Board organizational meeting of November 2<sup>nd</sup>, 2013 were formally approved (previously approved via e-mail).
- ⤴ Kelley asked for a vote to formalize Board action taken via e-mail between December 11 and December 15. The Board voted to approve year-end bonuses for two outstanding Berkeley employees.
- ⤴ Treasurer's Report: Bob Kelley presented the December financial report, which summarizes the 2013 year. Annual spending was \$523.13 below the 2013 budget of \$280,200. The treasurer's report was approved.
- ⤴ Committee Reports:

Grounds & Lot Appearance Committees: Doug McAllister.

1. The Grove project is nearing completion. Indirect lighting will be installed when landscaping is finished.
2. Doug described the results of an inspection of the Weathersfield common areas with arborist Keith Wright. An estimated \$7,950 is needed to remove problem trees. With a view to budget constraints, Berkeley has asked Mr. Keith to provide a prioritized estimate for trees that have an urgent need for removal. The Board authorized the committee to spend any money in excess of the \$5,000 tree removal budget item from the Grounds–Other budget line item.
3. Renovations for closes 582-587 and 546-551 are planned in 2014. The next community-wide work is mulching, to be done in February and March.

Insurance Committee: Alan Levine is starting work on the bidding process for the Association's insurance. The current contract expires in April.

Utilities Committee: Rik Gervais reported that effective February 4<sup>th</sup>, First Choice Disposal will be making recycle pickup on both Tuesdays and Fridays (no more recycle pickup on Wednesdays). Two separate trucks will be used; one for trash, one for recycle. NO CHANGE in the location for pickup of either material. Cate Loveland will arrange for flyer distribution to the community.

Building Maintenance & Architectural Committees: Warren Ort. There was discussion of plans for power washing and roof blowoff. Berkeley has a list of roofs needing work; Peggy noted that the cost will be higher this year at \$20 per roof.

△ President Rik:

Rik noted concerns with inaccurate mail delivery at the Gathering Place kiosk. While this needs to be addressed by the FHA Presidents' council, Alan Levine will meet with the GP mailman to discuss the problem. Alan to report back next month.

Rik asked Cate Loveland to start work on the first community newsletter. Bob Kelley will meet with Cate on using the FHA block captains for Weathersfield communications to owners.

On Doug McAllister's suggestion, Rik asked the Board to consider a dedication ceremony for the new Grove landscaping / lighting project. The topic will be on next month's agenda.

Rik deferred discussion on covenants changes to next month.

△ The meeting was adjourned at 10:55 AM. The next Board meeting will be on February 21st at 10AM at The Gathering Place.

Bob Kelley  
WSG Secretary  
1/18/2014