

WEATHERSFIELD SERVICE GROUP VI

BOARD MEETING MINUTES – MARCH 25, 2016

- ⤴ President Zana Tauriainen called the meeting to order at 12:00 PM. Present: Directors Zana Tauriainen, Nancy Fore, Cate Loveland, Dan Green and Hoyt Taylor; Treasurer /Secretary Bob Kelley. Peggy Akers represented Berkeley. Resident Gary Newman attended.
- ⤴ Peter Seagroves, WSG's insurance agent, attended at Zana's request. He gave a presentation and answered questions on the coverage differences between the Association's policy and owners' individual HO-6 policies, including deductibles, double coverage, etc. Peter will attend the spring owners' informational open house meeting on April 27.
- ⤴ President Zana proposed several changes to Board personnel and organization. The Board accepted Director Cate Loveland's resignation with regret, and voted to appoint JoAnn Bolig to serve the unexpired portion of her term (Bylaws Article VI, sect.3). The Board voted to appoint Tim Gura as Board Secretary (Bylaws Article X, sects. 2&3), with the transition of duties from Bob Kelley taking place over the next few weeks. The Board also appointed Tim to serve as the chair of the current ad hoc Communication Committee (Bylaws Article IX, sect. 3c).
- ⤴ The Board formally accepted the minutes of its February 26, 2016 meeting, previously approved via e-mail.
- ⤴ Treasurer's Report: Bob Kelley presented the report, noting that two insurance payments will be made in March, and that Berkeley has elected monthly payment for its services, rather than at year-end. Both items will substantially reduce current year earnings at the end of March. Bob was asked to inquire into the large amount of monthly dues received in February. The treasurer's report was approved.
- ⤴ Committee reports:

Lot Appearance, Grounds Maintenance: Nancy Fore. Nancy reported on minor current activity, and noted the need for a study of drainage throughout the community, with the lack of gutters and downspouts leading to wet and moldy basement problems. It was noted that several community utility maps - gas, electric, etc. - are on file at Berkeley. No specific action taken. There was a brief discussion of providing a small amount of pine straw to spruce up The Grove. Doug McAllister can provide details.

Building & Street Maintenance, Architectural: Dan Green. Dan reported

that pressure washing is complete, and that Greg Tilley did a good job. Dan is preparing a prioritized list of major maintenance issues and projects. There were no architectural review applications.

Insurance: Hoyt Taylor. Peter Seagroves presentation covered this area. Bob Kelley is to provide billing information to Hoyt (done 3/26).

Utilities Committee: Zana reported that phase one of three of the owner and garage door outdoor lighting project is completed; phase two is in progress.

- ^ Old Business, President's Report: Dan Green, heading the Ad-Hoc Tax Accountant Search Committee, reported that acting under the authority given his committee in February, the Board has hired C.W. Dunn & Associates CPAs, located in Pittsboro, as the Board's tax accountant. The firm also has a branch office nearby at the entrance to the Briar Chapel community. Zana briefly made some notes on organizing for the spring Owners' Informational Open House meeting at the Gathering Place on Wednesday, April 27 at 9 AM.
- ^ The meeting was adjourned at 1:30 PM. The next regularly scheduled meeting will be on Friday, April 29, at The Gathering Place at 2:00PM.

Bob Kelley
WSG Secretary
3/26/2016