

WEATHERSFIELD SERVICE GROUP VI

MINUTES OF THE BOARD MEETING, MAY 27, 2016

- 1) President Zana Tauriainen called the meeting to order at 2:00 pm. Present: Directors Zana Tauriainen, Jo Bolig, Nancy Fore, Hoyt Taylor, Secretary Timothy Gura, Treasurer Bob Kelley. Director Dan Green was excused. Peggy Akers represented Berkeley. Resident Bob Stiles attended.
- 2) The minutes of the meeting of 29 April 2016 were approved as distributed and posted.
- 3) The Treasurer's report was approved as distributed and posted. Treasurer Bob Kelley reported that the figures show that we had overspent by approximately \$10,000 but that this reflects insurance payments made in advance and pressure washing charges of \$7,750 charged in advance in 2015.
- 4) Director of Operations Peggy Akers reported that website updates were completed. Further, Field Manager Patsy Smith announced that ribbons will be distributed to the closes for anything owners do **NOT** wish to have pruned and that Ruppert will post signs once pruning begins the first or second week of June.

COMMITTEE REPORTS

- 6) Communications: Further discussions about the variety and extent of website coverage appropriate for WSG. During the summer President Zana and Secretary will research options used elsewhere in Fearrington Village and outside communities, desirable changes, cost, and implementation. Secretary reported sending welcoming notes to eleven new residents in the WSG.
- 7) Landscaping & Grounds: Nancy Fore reported that 30 requests have been resolved, in spite of a difficult spate of weather interference. She reported that she and Director Jo Bolig were considering the parameters of a Request-for-Proposal to clear out drains and catch basins that, insofar as can be determined, has never been cleared.
- 8) Architecture/Building: At the request of Dan Green, Jo Bolig moved:

Resolved: The WSG Board hereby delegates to WSG's Property manager, Berkeley Property Management, decisions for routine expenses of less than \$1,000. The Board authorizes the Board President, on behalf of the WSG Board, to approve routine expenses of \$1,000 or more. These delegations are made in the interest of efficient day-to-day operations.

The motion was approved unanimously.

- 9) Insurance: no new information was presented.

- 10) Utilities: The second phase of the lighting renovation project continues. President Zana and committee members met with Ann Coplin and Doug McAllister, representatives of the 596 close, for an informational meeting. Concerning water use statistics. The Utilities Chair will contact the Chatham County Director of Utilities to set up a meeting so that 596 owners can present their research and ask specific questions.
- 11) Nominating: The process for fall elections is underway. The packets of information for candidates must be completed by September in order for Berkeley to distribute them in accord with the required full month before the Annual General Meeting on November 4.
- 12) President: Inasmuch as the WSG Board does not meet monthly during the summer, President Zana called an informal gathering on **Friday, July 22** at her home to cover any issues of importance that may have arisen. The next regularly scheduled meeting of the Board will be **Friday, September 23**.
- 13) New Business: Treasurer Bob Kelley asked that the Board consider the budgetary needs for their committees in order to prepare the Budget for submission to the members at the Fall meeting.
- 14) The meeting was adjourned at 3:29 pm.

Respectfully submitted,

Timothy Gura,
WSG Secretary
(5/30/2016)

WEATHERSFIELD SERVICE GROUP VI

MINUTES OF THE EXECUTIVE SESSION ON MAY 27, 2016

- 1) President Zana Tauriainen called the Executive Session to order at 3:30 pm. Present were Directors Zana Tauriainen, Jo Bolig, Nancy Fore, Hoyt Taylor, Secretary Timothy Gura, Treasurer Bob Kelley. Peggy Akers represented Berkeley Property Management.
- 2) The Board discussed pending concerns of the residents of one close.
- 3) The meeting was adjourned at 3:55 pm.

Respectfully submitted,

Timothy Gura
WSG Secretary
(5/30/2016)