

WEATHERSFIELD SERVICE GROUP VI

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS, DECEMBER 16, 2016

1. The meeting was convened by President Jo Bolig at 4:05 pm in 570 Woodbury. Present were Directors Bolig, Nancy Fore, Bill Moore, and Hoyt Taylor. Director Dan Green was out of state. Also present were Treasurer Bob Kelley, Secretary Timothy Gura, and representing Berkeley Property Management, Director of Operations Peggy Akers.
2. The minutes of the Annual General Meeting of November 4 and of the Board Meeting immediately following were approved as distributed.
3. Treasurer Bob Kelley reported on several developments after he and Director Taylor met with Julie Smith, the CPA, who communicated with Tara of Berkeley Property Management. In summary, expenses for the year were reasonably consistent with budgeted totals. The budget permitted accommodating unexpected expenses such as those associated with repairing sewer problems encountered in August. Grounds spending was within parameters. They also established a separate entity for Weathersfield social events (such as the Holiday Party).
4. Secretary Timothy Gura reported on the developments of a Weathersfield website. It was moved and seconded that the WSG Board of Directors approve Option 2 in the September 20, 2016 proposal from True Wind Technology to design and develop a new website for Weathersfield Service Group. The motion was unanimously approved.
5. Director Fore reported that 55 trees were scheduled for removal over the coming year. She also reported that Ruppert would bid on cleaning gutters.
6. Director of Operations Akers reported that some of the external chimneys in #2 units were experiencing problems with wood decay underneath the external siding. Director Green and his committee will begin to check on all #2 units to see how widespread the problem may be.
7. It was reported that no new actions had been initiated in the Architecture, Building, and Street Maintenance portfolio.
8. Director Taylor reported that Insurance issues were satisfactory.
9. Director Moore reported one (1) complaint reporting concern for 'uneven' expenses in repairing/replacing regarding outdoor lighting in the 582-596F closes. He agreed to return to his committee with the Board's feedback, and that they would have a recommendation for the January meeting. He further reported that his

initial meeting with RLT Services regarding the sewer problems resolved technical problems and began preparing a schedule for completing the work. The Board asked Director of Operations Akers to contact RLT about the status of contract preparation and brochures that describe the best techniques for keeping drains clear.

10. President Bolig reported no action from the Nominating Committee.

11. President Bolig reported on procedures relating to formalizing changes in the By-Laws. When the new Weathersfield Website is operational, all changes will be accessible by homeowners as soon as they are posted.

12. President Bolig announced that the next meeting would be at The Gathering Place on Friday, January 27, 2 pm. It was moved and seconded to adjourn; the motion passed unanimously.

Respectfully submitted,

Timothy Gura, Secretary
(12/27/2016)