



**Weathersfield Service Group
Manager's Report
September 29, 2017**

Financials

Once approved, monthly financials are posted on the community website. Also, as of this writing the 2018 budget has been finished by Tara and sent over to the Board for action. Note, a copy of the draft budget for next year is part of the AGM Packet that is already on the community website.

Work Orders

Since the last report, we have opened 18 new work orders & have closed 11 work orders. Details on the new work orders are included on the last page of this report. Note, this is a very high number of work orders and is about 3X the average of most of Berkeley's other clients. *(shared for general awareness)*

Landscaping & Trees

Ruppert has completed community wide aeration & over seeding. Ruppert will be on site the weekly but will not mow for about 3-4 weeks to let germination take & new turf begin to grow. Ruppert will start some early fall pruning in common areas as well as begin fall projects as directed by Nancy.

Special Projects

The annual termite inspections were scheduled for late September. As is always the case, Berkeley sent letters to all owners with all the important details. Berkeley will handle the normal follow-up.

Next, although Bret Reece from RLT continues to work with Fitch representatives to determine who pays for the initial diagnosis of a large plumbing issue in the Fitch line, no decision has been made.

Annual Meeting

The Annual General Meeting is scheduled for Monday, November 6, 2017, at 6pm at The Gathering Place. The packet is now done & posted on the community website. It will be mailed out next week.

Community Website

The new WSG run website is fully up & running. The old website only exists for document storage.

Board Meetings

There are two remaining Board meetings in 2017. The first is today, Friday, September 29th @ 2pm at The Gathering Place. The next (and last) is Friday, October 27th @ 2pm at The Gathering Place. Note, often Boards will gather informally after the AGM to organize themselves for the upcoming year (2018).



**WSG Work Orders
Since Last Manager's Report**

<u>Close Address</u>	<u>Description</u>
595C	garage door
570	garage window
508	brick work
555	brick work
590	brick work
584	front railing
558	front railing
540	rotten wood
538	roof leak
596A	rotten wood
536	garage door
527	front railing
510	ground light
531	brick work
513	brick work
570	garage door
594E	garage door
510	roof leaks