



**Weathersfield Service Group
Manager's Report
November 30, 2017**

Financials

As always, once approved monthly financials are posted on the community website.

Work Orders

Since the last report, we have 16 new work orders & have closed 15 work orders. Details on the new work orders are included on the last page of this report. Note, this continues to be a tremendous amount of work orders, about 3X what our other clients generate monthly.

Landscaping

Ruppert continues to be on site weekly. The crews are currently focusing on edging, blowing leaves and removal of debris. Please remember to bag your yard waste and bundle any limbs so the crews can remove them from the property easily.

The enhancement crew was on site the week before Thanksgiving doing lots of approved landscape projects throughout WSG. If you received landscape improvements at your residence please remember to water, the plants need water regularly when they are new and we are getting very little rain.

As always, please remember to direct any questions, concerns or requests to Nancy Fore, landscape chair, or Patsy Smith with Berkeley Property Management and please do not engage with the landscape crews as they are trying to do their jobs.

Special Projects

The sewer project has been completed for 2017. RLT provided information concerning the progress of the sewer project and discussed where the company will begin work in 2018.

Annual General Meeting (AGM)

The WSG Annual Meeting was held on November 6th, at 6pm at The Gathering Place. The minutes of this important meeting have already been posted on the Berkeley community website. Also, the new Board information as also been posted on that same website.



**WSG Work Orders
Since Last Report**

<u>Address</u>	<u>Work Order Item</u>
555	front porch
558	front porch
584	front porch
582	front porch
581	roof leak
572	front porch
566	front porch
540	garage door
595B	garage door
539	repair siding
519	back door trim
510	roof leak
595F	roof leak
509	rehang shutter
595C	garage door
596B	rain diverter