

**Weathersfield Service Group
Manager's Report
December 20, 2019**

Financials

Once approved, monthly financials are posted on the community website.

Work Orders

Since the last report, we have 3 new work orders and have closed 4 work orders.

Landscaping

Throughout the winter the Ruppert crew will be maintaining the community every two weeks to make sure that the grounds look good. Residents may continue to put debris at the end of the closes in tied bundles or in landscape bags and the crew will pick these up when on site. Leaves will be vacuumed up one more time in December. The crew has completed planting the items approved by the Landscape Committee. Christmas trees will be picked up on January 8 and 22, weather permitting. Please leave the trees at the end of the close.

The Davey Tree crew has completed the work approved by the Landscape Committee. Major tree work will be scheduled for early 2020.

Special Projects

A review of all leases is taking place. Mill House Properties has sent letters to owners for whom we do not have leases and we are making sure we obtain leases from companies managing WSG properties. The Board will be reviewing rental policies and discussing how to deal with non-compliance by owners. The goal is to make certain that anyone living in the WSG community is aware of the By-laws and Covenants and abides by them.

Next Board Meeting

The first Board meeting of 2020 will be held on January 24 from 2-4 at the Gathering Place.