

**Weathersfield Service Group  
Board of Directors Meeting  
Conference Call  
Friday, April 24, 2020  
2:00 P.M.**

Establish Quorum

OPEN COMMENTS: This portion of the agenda is not possible as the meeting will be held via a conference call with limited participation allowed

Approve notes from electronic communications of the Board meeting on March 27, 2020

Monthly Manager's Report

REPORTS:

TREASURER: Presentation of monthly financial reports

COMMUNICATIONS

LANDSCAPING: Weekly lawn maintenance; homeowner requests; growth regulator test; homeowner issue (discussion needed)

ARCHITECTURE, BUILDING & STREETS MAINTENANCE: Property modification request; maintenance activity; development of a policy regarding back-up power generators (discussion needed)

UTILITIES: Pending projects postponed due to COVID-19; close contact with contractors could pose health risks; could reschedule projects in late spring

INSURANCE

NOMINATING

PRESIDENT: Further discussion of workings of ad hoc Management Committee regarding a request of Mill House Properties to extend WSG's current management contract; discussion of establishing a ZOOM account for future board meetings

NEW & OTHER BUSINESS: Peggy Akers to present draft of Lease Agreement for Owners, Tenants and Property Managers (discussion needed)




Discussion of interface between the old BPM website and WSG website

**Note: Only projects of an emergency or safety concern are being conducted under the auspices of any Board committee at this time**



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ADJOURN

NEXT MEETING: Likely another virtual meeting to be held on Friday, May 22, 2020, date to be confirmed