

**Weathersfield Service Group
Board of Directors Meeting
Grassy Area Behind 582 Close Garages
Friday, September 18, 2020
10 A.M.**

Establish Quorum

OPEN COMMENTS: All participants will wear masks, practice social distancing, and bring a chair.

Approve minutes from the May 29, 2020, Board of Directors' Meeting (conference call)

Monthly Manager's Report

REPORTS:

TREASURER: Presentation of monthly financial report

COMMUNICATIONS:

LANDSCAPING: Landscape committee activities; requests and pruning; changes at Ruppert; fall plantings; tree pruning

ARCHITECTURE, BUILDING & STREETS MAINTENANCE: Maintenance activity

UTILITIES: Sewer and stormwater projects update; new Utility Chair orientation

INSURANCE: Committee involvement in crafting language in the insurance area of the proposed one-year extended contract with Mill House Properties and the securing of an insurance certificate from MHP

NOMINATING: Proposed slate for Directors positions on the Board; update on flyer soliciting; homeowner involvement in Board standing committees

PRESIDENT: Update search for new Board Secretary

NEW & OTHER BUSINESS: Finalization for AGM packet contents (Peggy Akers to lead discussion); creation of new "officer" position to chair Communications Committee; update from Peggy on status of collecting lease agreements from renters/management companies

EXECUTIVE SESSION: To discuss proposed one-year extended contract with Mill House



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ADJOURN

Next meeting: Friday, October 23, 2020. Time, location, format TBD.