

**Weathersfield Service Group
Board of Directors Meeting
Conference Call Format
Friday, October 23, 2020
2-4 PM**

Establish Quorum

Approve minutes from the September 28, 2020, Board of Directors' Meeting (conference call)

Monthly Manager's Report

REPORTS:

TREASURER: Presentation of monthly financial report

COMMUNICATIONS:

LANDSCAPING: Landscaping requests; shrub pruning; fall plantings; tree pruning; transition.

ARCHITECTURE, BUILDING & STREETS MAINTENANCE: Property modification requests; maintenance activity; termite inspections.

UTILITIES: Sewer maintenance: 594, 595, 596.

INSURANCE: Update on certificate status with Mill House Properties.

PRESIDENT: Update on number of ballots received for Directors and homeowners' comments and questions.

NEW & OTHER BUSINESS: Update from Peggy on status of collecting lease agreements from renters/management companies; discussion on how best to use scheduled meeting for November 2, 2020, (conference call); discussion of when/if to schedule December Board meeting.

ADJOURN




NEXT MEETING: Time/date/format to be determined.



Mill House

1720 East Franklin Street
Chapel Hill, NC 27514

Tel: 919.968.7226
Fax: 919.968.7995

www.millhouseproperties.com
   millhouseprop