

**Weathersfield Service Group
Manager's Report
December 31, 2021**

Financials

Once Hoyt Taylor, the WSG Treasurer, approves the monthly financials, Tara Lacara, the HOA Financial Manager, submits them for posting on the website. Tara also distributes the monthly ledgers for committee chairs who have requested them.

Work Orders

Michelle Johnson, the HOA Office Manager, reports that we have five new work orders and nine closed work orders.

Landscaping

By the end of the year, the Ruppert crew usually has vacuumed up the leaves although there could be one more pass in January. The crew will also be picking up Christmas trees the first part of the new year. Please put them at the entrance to the closes. The winter schedule will continue with visits by Ruppert every 10-14 days. Keith Wright from Davey Tree Experts has submitted a proposal to prune limbs off roofs and take down any trees that present a safety hazard to property. The inspection is an annual event and Landscape Chair David Piet attended the walk around the community.

Special Projects

Community Manager Peggy Akers has received estimates from two companies for roof repairs that CTI listed in the inspection report. One more company has promised a response. Peggy has shared these estimates with Larry Lawton and Steve Krasnow. Once we get a third estimate, we will make a decision about scheduling the work.

Peggy also conducted an orientation with Larry and Steve, new members of the Board, to discuss the MHP staff and their duties; WSG committees and the responsibilities of each; duties of the two committees Larry and Steve chair; and any questions they have about policies and procedures. Larry and Steve will be chairing specific committees (Architectural Review and Buildings and Streets) but will help each other out when needed.

An AppFolio training will be held on January 15, 2022, at 10 am via Zoom for Larry and Steve. Patsy Smith will be conducting the training as she did for Board members in 2021. Peggy will attend, also.

Next Board Meeting

The next Board meeting will be on January 27, 2022, from 2-4 pm. Depending on the Covid 19 situation, the meeting will be held at the Gathering Place or via Zoom.